

# Springfield Public Schools

## Substitute Educational Assistant - Health Aide (Pool) (SUB-17)

### JOB POSTING

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#### Job Details

<i>Title</i>	<b>Substitute Educational Assistant - Health Aide (Pool)</b>
<i>Posting ID</i>	<b>SUB-17</b>
<i>Description</i>	<p>Springfield Public Schools seeks outstanding candidates for the position of Substitute Educational Assistant – Health Aide. Individuals in these positions work on-call, as needed and perform a variety of tasks related to the welfare, health and education of students.</p> <p>Successful candidates will possess the following qualifications that support our district vision “<i>Every Student a Graduate Prepared for a Bright and Successful Future.</i>”</p> <ul style="list-style-type: none"><li>• Ability to communicate effectively with staff, students and parents</li><li>• Able to take initiative and use good judgment</li><li>• Ability to work accurately with attention to detail</li><li>• Ability to understand and execute oral and written instructions, policies and procedures</li><li>• Ability to meet federal requirement pertaining to reading, writing and mathematics (proof of Associates degree or higher, or ability to pass the academic assessment offered by the District)</li><li>• Knowledge of clerical and office procedures and equipment</li><li>• Possession of or ability to obtain (before being called to sub):<ul style="list-style-type: none"><li>◦ A current, valid CPR &amp; First Aid Certification*</li><li>◦ Epinephrine Pen Administration Training*</li><li>◦ Medication Administration Training*</li></ul></li></ul> <p>(*Available to be obtained through the district)</p> <ul style="list-style-type: none"><li>• Ability and commitment to practice cultural competency and demonstrate respect for diversity</li><li>• Bilingual/bi-cultural individuals are encouraged to apply</li></ul>
<i>Shift Type</i>	<b>Substitute</b>
<i>Salary Range</i>	<b>9.75/hr / Hourly</b>
<i>Location</i>	<b>VARIOUS SITES</b>
<b><u>Applications Accepted</u></b>	
<i>Start Date</i>	<b>04/13/2017</b>