

**MINUTES**

A meeting of the Springfield Public Schools (SPS) District No. 19 Budget Committee was held May 9, 2019 in the Boardroom of the Administration Center.

**ATTENDANCE**

Budget Committee members in attendance were Laurie Adams, Michelle Weber, Naomi Raven, Keina Wolf, Nancy Cameron, Emilio Hernandez, Ken Kohl, Steve Irvin, John Svoboda, and Chair Zach Bessett.

District staff, students and community members identified included Superintendent Bruce Smolnisky, Brett Yancey, Joan Bolls, Brenda Holt, David Collins, Don Lamb, Judy Bowden, Gary Cole, Melissa Stalder, Jenna McCulley, Brian Megert, Dustin Reese, Whitney McKinley, Suzy Price, Whitney McKinley Jeff Michna, Dustin Reese, Chad Towe, Sheryl Cramer and Kathy Savelich.

**1. CALL MEETING TO ORDER/FLAG SALUTE – Zach Bessett**

Chair Zach Bessett called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance

**2. ELECTION OF OFFICERS – Zach Bessett**

- Ken Kohl nominated Keina Wolf for Budget Committee Chair. Laurie Adams seconded the nomination.
- Laurie Adams nominated Ken Kohl for Budget Committee Chair. The nomination was seconded by Michelle Weber. A vote was taken by show of hands, with eight voting for Ken Kohl.
- Ken Kohl nominated Keina Wolf for Budget Committee Vice Chair. The nomination was seconded by Laurie Adams and passed unanimously.
- Steve Irvin nominated John Svoboda for Budget Committee Secretary. The nomination was seconded by Ken Kohl and passed unanimously.
- Ken Kohl assumed the role of Chair for the rest of the Budget Committee meeting.

**3. 2019-2020 BUDGET MESSAGE – Bruce Smolnisky**

Rather than reading through the Budget Message, Superintendent Bruce Smolnisky stated he would talk about what he tried to do and later share more information about the budget and the decisions around it. Superintendent Smolnisky said Brett Yancey would go through the document giving more details.

The status in Salem with the State Budget was still in a fluid state, which influences what will be done on the local level. There have been changes made to what was discussed in the winter Workshop Sessions that included the current services level, the Governor's Budget, and Co-Chairs of the Ways and Means Committee Proposed Budget, creating a budget that offers the same level of staffing as the current year. Some major concerns are Student Behavior Support, and use of the \$1M

assumption for PERS Liability. Some of the areas of the \$1M would be construction and approximately \$300,000 for Student Behavior Support.

Willamalane notified the School district that they will be selling the Memorial Building where several programs have been housed. The Gateway High School, Alt-Ed and online education as well as other programs will be moved. Brattain will need to be remodeled to accommodate older students, ADA accessibility, and address safety concerns, estimated at approximately \$600,000/700,000. The remainder of those monies would be used to address the need for another administrator in the HR Dept. by adding an Assistant Director.

There is the possibility that the K-12 budget might go up to \$9B from the state which would be another \$1M for the upcoming budget which would allow for another \$300,000 for Student Behavior Support. Other areas that would see money from this would be increasing supplies (\$100,000) directly to the schools, and computer replacement funds.

#### **4. BUDGET DOCUMENT OVERVIEW & PRESENTATION – Brett Yancey**

Mr. Yancey thanked the numerous staff members who assisted with the creation of the budget document and stated he would not be going through the document itself but welcomed questions as he reviews the items.

##### **A. Document Overview & Highlights**

- Superintendent's Budget Message
- District/Budget at a Glance • All Funds Summary & Historical
- Ending Fund Balance
- Economic Summary
- Enrollment Projections
- Organizational Chart
- Department Exec. Summaries
- General Fund Resources
- General Fund Staff Charts
- General Fund Information
- Federal, State, Local Grants & Special Revenue
- Other Funds
- Staffing Charts
- Additional Information, Glossary & Acronyms

##### **B. Information and Assumptions**

- Begin with 2018-19 Adopted Budget “rollover” (current service level)  
This is a resource “rollover”.
- First year of the 2019-2021 State Biennial Budget Process  
Hopeful that the legislators pass the investment budget; not including this resource in this budget. The monies would not come to the district until the 2020/21 year. There is a basic skeleton plan in place.
- Based on Co-Chair's Ways & Means Committee proposed budget
- Collective bargaining agreement provisions included (currently negotiating SEA contract)

- Unappropriated Ending Fund Balance = \$4.36 million, Contingency = \$1.0 million. Combined totals 4.71% of revenue appropriations (minus beginning fund balance)
- A3 budgeted as a District Magnet High School
- District enrollment projection = +98 students • Utilities increase = +5% (partially offset by other facilities reductions)
- Property, Liability & Auto insurance = +5%
- WLA Charter School decreased enrollment based on 2018-19 (\$300,000)

Chair Kohl asked about the different information regarding the projected district enrollment. Mr. Yancey answered that when the transferring students and new enrollment were assessed the numbers had gone up, a typical ebb and flow.

Emilio Hernandez asked if this increase crossed all grades, with Mr. Yancey answering this number was not across all grades, the numbers would be broken out later.

- PERS rate increased for biennium = 25.7% + 6.0% = 31.7%
- Co-Curricular transfer increased \$130,000 (increase coaches pay contractual obligations and girls wrestling)
- Voluntary Early Retirement transfer decreased (\$100,000)

**C. 2019-2020 Revenue Assumption**

- \$5,732,816 – Salary Adjustments & Collective Bargaining Agreements (Salary, Steps, Payroll Costs, Insurance Costs, etc.)
- \$1,074,921 – Staffing Additions (11.96 fte)
  - 6.93 fte Certified
  - 4.23 fte Classified
  - 0.80 fte Administrative
- \$695,086 – Brattain Remodel Project (all-inclusive: engineers, outside contractors, cabinetry, architect, creation of additional parking, etc.)

Laurie Adams asked if the community garden would be moved and was told that it would be removed as it is against policy to have it on the school grounds for security reasons. Chair Kohl asked if the community had been notified of this; Mr. Yancey stated that they have been working with the community parties involved.

Naomi Raven asked to have repeated all the programs that will be moved. They are Gateways High School, most alternative programs: GED, night school, Intensive Tutoring Program (ITP), Community Transition Program (CTP), and SPS online school.

Mr. Hernandez asked the condition of the Brattain school building and was assured that it is in good condition. There was the expectation of probable asbestos abatement. Ms. Adams asked if abatement is necessary and Mr. Yancey explained that any areas that would be touched in the remodel would have to be dealt with if asbestos is present.

- \$155,153 – Utility Increased Costs (5%), partially offset by other facilities reductions

- \$142,660 – School Supply Increase (Increased enrollment & A3)
- \$30,528 – Insurance Premium Increases (5%)

**D. 2019-2020 Expenditure Assumption**

- \$1,000,000 – PERS Reserve Elimination
- \$300,000 –WLA Charter School Enrollment Decline (based on 2018-19)
- \$223,449 – A3 Charter School Expenses (Contracted services, audit fee, contingency, etc.)
- \$100,000 –Voluntary Early Retirement Fund Reduction (per actuary)

**E. Summary of proposed increases/decreases**

- In a \$9.0 Billion State School Fund Budget Scenario:
- \$500,000 – Transfer to Technology Fund for replacements
- \$300,000 – Additional resources dedicated to behavior support systems
- \$100,000 – Additional resources for school-based supplies & materials

Mr. Yancey stated that this all is still in line with the Co-Chairs Proposed Budget.

Mr. Hernandez brought up the decline in the WLA enrollment and whether they need help with the issue, saying it should be discussed at the upcoming Board Meeting. He mentioned A3 may be in the same situation. He also wants to make certain the Brattain building has enough growth space so that changes will not be needed again in the next few years. Mr. Yancey said they felt there is sufficient growth room.

John Svoboda inquired whether there are any pending insurance litigations, and if so how were they being handled. Mr. Yancey answered stating that all the recent damage falls under the \$125,000 deductible.

**F. Staffing review**

- Administrative: + 0.80 fte
- 1.0 fte – Assistant Director Human Resources
- (0.20) – Instructional Technology Coordinator
- Certified: +6.93 fte
- 3.56 fte – Staffing for Enrollment Increases
- 3.00 fte – Behavior Support Staffing
- 0.43 fte – Staffing Adjustments
- Classified: +4.23 fte
- 4.23 fte – Support Staff, including A3 Magnet School

**G. Potential Additional Revenue**

- In a \$9.0 Billion State School Fund Budget Scenario:
- \$500,000 – Transfer to Technology Fund for replacements
- \$300,000 – Additional resources dedicated to behavior support systems
- \$100,000 – Additional resources for school-based supplies & materials

**5. Mental Health & Behavioral Support System – David Collins & Brian Megert**

Mr. Collins shared the concept of having “3 larger buckets”, not detailed plans.

#### **A. On-Going Mental Health Investment Models**

- K-12 Mental Health Partnerships – direct services provided for students and families in buildings
- Staffing Support – Certified/Classified
- Expanded professional learning for Tier 2/3 and Restorative/Trauma Informed Practices

Dr. Megert spoke about the six community partnerships existing and the requirements that must be met by the students’ families in order to receive the services. The district helps pay for the professionals’ time until they develop a full caseload and by paying co-pay fees or full service for those who don’t qualify for OHP.

A Mobile Mental Health Clinic visits all sites weekly where students can speak with a therapist on a drop-in basis.

Mr. Svoboda wanted to discuss how threat assessments are handled. Mr. Collins asked what type of threats he was speaking of; he was meaning the mass killings and destruction. Mr. Collins assured him that it is integrated into the training and practices. There is a good relationship between the schools and the police. Dr. Megert stated there is a full threat assessment protocol in place and referrals to community professionals if it is beyond the scope of the school staff.

Mr. Hernandez brought up another topic for the next Board meeting; how would the district handle staff who would not care to participate in that type of situation? He wants to make sure employees do not feel pressured.

#### **B. Expanded Investment Models – all sites**

The goal would be to add another adult to all buildings. Looking to see if current resources could support expanded training and use of experts.

- 3.0-6.0 FTE – Certified Staff (Behavior Interventionist)
- OR**
- 40 – 55 hours – Classified (6-9 6.25 hour EA support)

#### **C. Additional Supports**

- School Resource Officer (SRO) Support – Adding 3<sup>rd</sup> SRO to support overall response
- Student Service Support – Classified/Certified
- Expanded Professional Development (All Staff) – Trauma Informed Practices and Restorative Practices
- Expansion of Mental Health Partnership

Ms. Wolf asked how many students would constitute a full caseload for a Mental Health Provider in the schools, with the answer being six.

Ms. Adams questioned where the third SRO would be assigned. The officer would probably be in the Downtown Corridor. Ultimately, the Police Department has a large say in the decision. Ms. Adams stated the students are scared in the schools and should have a say in locating the third SRO.

**6. Staffing Summaries**

Mr. Yancey moved the discussion to numbers relating to staffing.

- A. Certified Staffing
- B. Classified Staffing
- C. Administrative Staffing
- D. District Staffing

Ms. Adams asked what are the typical resources listed as “other”. Those are primarily Title I Funds, Measure 98 Funds, Bonds, and the Individualized Education Account Program (IEA).

**7. General Fund Revenue Comparison**

	<b>2018-2019</b>	<b>2019-2020</b>	
	<b>Adopted</b>	<b>Proposed</b>	<b>Difference Proposed- Supplemental</b>
	<u>                    </u>	<u>                    </u>	
Property Taxes:			
Current Year	\$ 25,236,816	\$ 26,158,778	\$ 921,962
Prior Year	425,000	400,000	\$ (25,000)
Other Local Revenue	730,100	730,100	-
County School Fund	190,000	190,000	-
ESD Flow-Through (256,126)	1,806,126	1,550,000	
Common School Fund (25,640)	1,065,886	1,040,246	
State School Fund	<u>75,893,821</u>	<u>83,666,924</u>	<u>7,773,103</u>
SUBTOTAL:	105,347,749	113,736,048	8,388,299
Beginning Fund Balance <u>(2,102,129)</u>	<u>10,602,129</u>	<u>8,500,000</u>	
TOTAL:	\$ 115,949,878	\$ 122,236,048	
\$ 6,286,170			

**8. General Fund Expenditure Comparison**

<b>Object Code:</b>	<b>Description:</b>	<b>2018-2019</b>	<b>2019-2020</b>
<b>Difference</b>		<b>Adopted Budget</b>	<b>Proposed Budget</b>

100	Salaries	\$ 57,494,622	\$ 60,231,137	\$ 2,736,515
200	Payroll Costs	36,886,691	39,675,581	2,788,890
300	Purchased Service	9,717,273	9,448,816	(268,457)
400	Supplies/Materials	3,216,751	3,158,877	(57,874)
500	Capital Outlay	143,000	687,700	544,700
600	Other Objects	790,972	819,988	29,016
700	Transfers	2,721,164	2,851,996	130,832
800	Other Uses	4,979,405	5,361,953	382,548
	TOTAL:	\$ 115,949,878	\$122,236,048	\$ 6,286,170
			Total % Increase:	5.42%

**9. General Fund Reserves**

2017-2018	\$10,235,350	2018-2019 (estimated)	8,577,295
-----------	--------------	-----------------------	-----------

Ms. Wolf asked what the Board Policy is for the Reserves. The policy states that if the Reserves are going to drop below a 4% floor, the Superintendent needs to bring a formal plan to return the fund back to 4%. Accounting practices are upwards of 8-10%. It can be a balancing act, while watching the economy.

**10. BUDGET QUESTIONS AND/OR CLARIFICATIONS – Ken Kohl**

Mr. Bessett asked what would be an appropriate level to set aside every year for the Technology budget.

Jeff Michna stated the current level is \$800,000 for students and \$300,000 for staffing.

Ms. Wolf asked if there are outlay plans for continuing to make the campuses safer. Mr. Yancey replied that they are continuing to focus on perimeters, and moving on to security cameras, modeling the high schools after Hamlin. The push button entry system has been very effective. Training is required each year for all staff. The district is always looking to improve. Ms. Wolf asked about the middle school campuses since the age range of perpetrators is getting younger. Mr. Yancey said they are working to bring all campuses to the same standard and that the middle schools would be easier than the high schools.

Ms. Adams asked what are the typical resources listed as “other”. They are the Individualized Education Account (IEA) Program, Title 1 Fund, bonds, and Measure 98.

Ms. Raven asked about training for substitute teachers if there is an effort to get them the same training. Mr. Yancey replied that this has been a struggle; they have been working to get the principals to train the substitutes as well as using the police department as a resource.

Ms. Adams asked what the Push Button system was. Mr. Yancey described the visual aspects, and how the process controls access to the school. She then asked if students operate the systems, which they do not.

Steve Irvin asked about buildings that the district rent in addition to the Memorial Building. It is the only one being rented; it would have been too costly to abandon the contract.

Ms. Wolf asked if the budget still includes the old Administration Building. The Board was dealing with it via the Surplus Program. The district is in the middle of a property line adjustment and will then divide it into two tax lots. The smaller of the two lots will be deemed surplus; the Board proceed from there. The only building not being used as a school is Mohawk Elementary School, which is being rented by WLA. All other surplus properties were sold.

**11. PUBLIC INPUT – Ken Kohl**

There were no public comments or questions

**12. APPROVAL OF DOCUMENT – Committee**

The public can review the Budget document at the District Office. Meeting notices have been posted and published in the media. Questions and comments by the committee may be directed to Mr. Yancey and will be researched and answered via email to all.

**13. BUDGET COMMITTEE MEETINGS**

A.) May 16, 2019, 6:00 – 8:00pm

B.) May 23, 2019 6:00 – 8:00pm (Needs to be rescheduled)

**14. ADJOURN MEETING – Ken Kohl**

The meeting was adjourned at 7:40 p.m.