

Douglas Gardens

Home of the Mustangs

School Hours

8:30 - 2:50

Monday/Tuesday

Thursday/Friday

Breakfast and Lunch

Take-away breakfast and lunch meals are available at DGE every day. 11:00 - 1:00

SPS Return to Learn

[Click here for district information](#)

From the Principal

Douglas Gardens Families,

It has been a wild start to 2020, but we are here and committed to providing the best possible education for your child. As you know, Springfield School District is committed to providing in-person instruction to your child and that was the plan for starting school in 2020. Our original start date was postponed due to the Holiday Farm fire and the impacts of evacuations and unhealthy air quality. We were able to start our Kinders and First graders on September 21st and shortly after we were alerted the county Covid metrics were rising and on October 1st we pivoted to full online instruction for all K-5 students. This means the clock has reset and we must meet the county health metrics for three consecutive weeks. Once that standard has been met, we can again, resume in person instruction for our students.

Thank you for your continued partnership as we continue to navigate these challenging times. This is not what anyone wanted for this year and please know each of you are in my thoughts daily. We have to work together to see that our children succeed. Daily, I remind myself of our school motto "Kindness Matters". At Douglas Gardens, we value each and every family and know that by working together we do make a difference. It is very important to me and all of our staff at Douglas Gardens that your child has a positive and successful year. I believe that good communication between staff, parents and students and working as a team is essential. I always welcome your thoughts, questions or concerns and look forward to working with you and your children.

*Kindly,
Carla Smith
Principal*

Attendance

This fall, per the Oregon Department of Education guidelines, we will be required to take attendance daily just like we do when we are in the building. Your child's teacher has shared a daily schedule and it is important you child join class every Monday, Tuesday, Thursday and Friday. If your child is not going to be joining, please contact your child's teacher directly.

Opt Out Statewide Testing

Opt out forms for Oregon's statewide summative tests are now available for the 2020-21 school year.

Students in grades 3-8 and 11 take the Smarter Balanced tests (or Oregon Extended Assessment, for certain students with disabilities) in the spring. Most students participate in state testing, but parents have the right to opt their children out if they choose. Access opt-out forms and learn more [here](#).

Technology Support

Students and families who have questions or need support with their district provided technology devices can contact our Family Tech support staff, at 541.726.3604, or email

FamilyTech@springfield.k12.or.us

Meal Delivery Service

Beginning October 12, SPS will be offering meal delivery service to students and families who live beyond reasonable walking distance to one of the 11 meal service locations.

- Families who would like to request to participate in the program are asked to register by [filling out this form](#). Deliveries will begin Monday, October 12.
- Meal service will continue at the 11 elementary sites as well as Agnes Stewart Middle School, Monday – Friday 11 am – 1 pm. Meals continue to be available to any child 0 - 18. Children do not need to be Springfield students to receive these meals.

PBIS

At Douglas Gardens, we strive to support all students and staff by teaching and promoting positive behavior school-wide. We have four rules, which are reinforced daily and in all areas of the school (even in the virtual world). Douglas Gardens students will participate in lessons that teach expectations in all areas of our school. These lessons are focused on expected behaviors ranging from what it looks like to be responsible in an online lesson to how to treat other students kindly.

PBIS is a school-wide system used to teach our students positive, personal and social skills. We feel that school-wide expectations will help to maximize academic achievement and behavioral competence. The entire staff at Douglas Gardens will continue to work together to teach these lessons and help recognize students for meeting the behavioral expectations. As a result, Douglas Gardens staff and students have built a school environment where all students are not only safe but also have acquired the life skills to succeed and grow.

As the school year progresses we will continue to teach, practice and reinforce our expectations.

Douglas Gardens Elementary School - Distance Learning Expectations

Be Safe

- Choose a distraction-free learning space
- Only attend your own online meetings
- Use learning equipment as intended
- Avoid eating or drinking while using your device
- Ask adults for help
- Only visit websites your teacher or parent has approved
- Wash your hands regularly



Douglas Gardens Mustangs

(continued)

Be Respectful

Use kind words and faces
Video on at all times
Audio off when teacher is talking
Listen to others with eyes and ears
One speaker at a time:
Ask appropriate
questions in the chat when others are talking
Respect others' cultures, opinions and viewpoints
Respect others privacy: No pictures or videos

Be Responsible

Be on time and ready to learn
Start class charged and plugged in
Have a designated work space
Have learning materials ready
Ask appropriate questions (voice or chat)
when you have them
Be present- avoid multitasking
Try your best
Follow directions
Complete assignments

Dress for Success

Wear school -appropriate clothing at all times
Have a morning routine to prepare for the school day

Getting Ready for the Day – Making Online Learning Successful

Choose a location that will set your child up
for success.

Eliminate distractions. Ask your child to
turn off their phone and social media when
they're learning, and have the TV off as well.

Make it comfortable—but
not too comfortable. Choose a chair that
your child can comfortably sit in for long
periods of time, and ensure they have a desk
or other flat surface that can accommodate
their books, laptops, and other learning
supplies. Note: we do not recommend using
a bed as learning space; you don't want your
child to fall asleep in the middle of their
lessons! Also, doing things besides sleeping
in bed can lead to trouble falling and staying
asleep at bedtime.

Have all of your child's supplies—pencils,
paper, for example—easily accessible in their
learning space. Encourage your child to
keep their space organized and clutter-free.
Eating should be saved for break, lunch and
independent work time when cameras are
not on.

Kindness Matters