

2020-21 REQUEST TO TRANSITION – SPRING 2021

For students who are wishing to transition from brick-and-mortar school to SPS Online learning *OR* from SPS Online to IN-PERSON learning at a brick-and mortar school.

Please submit this form to Amy Stephens at the District Office

K-12 Deadline to request transition is March 17, 2021

I would like my student to:

- Transition to IN-PERSON learning at my attendance area school School To: _____
- Transition to IN-PERSON learning at the school I have an approved transfer to: School To: _____
- Transition to ON-LINE learning to SPS Online School From: _____

STUDENT INFORMATION **please use black ink** **One Student Per Form**

Student's First Name _____ Last Name _____

Grade: _____

Home Address _____ City _____ Zip _____

Mailing Address _____ City _____ Zip _____

Daycare Address _____ City _____ Zip _____

PARENT/LEGAL GUARDIAN* INFORMATION

Parent First Name (1) _____ Last Name _____

Phones: Home _____ Cell _____ Email _____

Parent First Name (2) _____ Last Name _____

Phones: Home _____ Cell _____ Email _____

PARENT/LEGAL GUARDIAN SIGNATURE (signature indicates you have read attached guidelines)

I am the parent/legal guardian of this student*. I attest the above information is true and accurate. I understand providing false information may subject me to tuition charges and immediate removal to my student's attendance area school. The parent/legal guardian must provide transportation for approved transfer students to and from the requested school, regardless of documented disability.

Signature: _____ Date _____

*Legal guardians are required to show court documents appointing them as guardian

Your request will automatically be added to the wait list for your requested school/program.
The District Office and school administrators will review requests and determine space availability.

Should space be available, the receiving school will contact you with next steps.

For Instruction Department Use Only

Date Received _____ Forward to: _____