

Springfield Public Schools

Substitute Educational Assistant - Health Aide (Pool) (SUB-17)

JOB POSTING

Job Details

<i>Title</i>	Substitute Educational Assistant - Health Aide (Pool)
<i>Posting ID</i>	SUB-17
<i>Description</i>	<p>Springfield Public Schools seeks outstanding candidates for the position of Substitute Educational Assistant – Health Aide. Individuals in these positions work on-call, as needed and perform a variety of tasks related to the welfare, health and education of students.</p> <p>Successful candidates will possess the following qualifications that support our district vision “<i>Every Student a Graduate Prepared for a Bright and Successful Future.</i>”</p> <ul style="list-style-type: none">• Ability to communicate effectively with staff, students and parents• Able to take initiative and use good judgment• Ability to work accurately with attention to detail• Ability to understand and execute oral and written instructions, policies and procedures• Ability to meet federal requirement pertaining to reading, writing and mathematics (proof of Associates degree or higher, or ability to pass the academic assessment offered by the District)• Knowledge of clerical and office procedures and equipment• Possession of or ability to obtain (before being called to sub):<ul style="list-style-type: none">◦ A current, valid CPR & First Aid Certification*◦ Epinephrine Pen Administration Training*◦ Medication Administration Training* <p>(*Available to be obtained through the district)</p> <ul style="list-style-type: none">• Ability and commitment to practice cultural competency and demonstrate respect for diversity• Bilingual/bi-cultural individuals are encouraged to apply
<i>Shift Type</i>	Substitute
<i>Salary Range</i>	\$9.75 / Hourly
<i>Location</i>	VARIOUS SITES

Applications Accepted

<i>Start Date</i>	04/13/2017
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