

Springfield Public Schools
Educational Assistant - Health & Attendance - Part-Time (5.75 hpd) - Riverbend Elementary School (18-19-30)

JOB POSTING

Job Details

Title **Educational Assistant - Health & Attendance - Part-Time (5.75 hpd) - Riverbend Elementary School**
Posting ID **18-19-30**

Description Springfield Public Schools seeks outstanding candidates for the position of part-time (5.75 hpd) Educational Assistant at Riverbend School. This position would provide assistance with daily attendance record keeping and would provide support to students in the Health Room.

Successful candidates will possess the following qualifications that support our district vision "*Every Student a Graduate Prepared for a Bright and Successful Future*":

- Ability to work in a fast-paced environment;
- Ability to work well with students, staff and parents;
- Ability to understand and execute oral and written instructions, policies and procedures;
- Ability to meet federal No Child Left Behind Act requirement pertaining to reading, writing and mathematics (proof of Associates degree or higher, or ability to pass the academic assessment offered by the District);
- Experience or training in dispensing medication preferred;
- Experience or training in *Synergy* (Student information system) preferred;
- Ability and commitment to practice cultural competency and demonstrate respect for diversity.

Shift Type **Part Time**
Salary Range **Range 7 / Hourly**
Location **RIVERBEND ELEMENTARY SCHOOL**

Applications Accepted

Start Date **06/25/2018**