

Springfield Public Schools
Educational Assistant - Instructional - Part Time (5.5 hpd) - Hamlin Middle School
(17/18 - 250)

JOB POSTING

Job Details

Title **Educational Assistant - Instructional - Part Time (5.5 hpd) - Hamlin Middle School**
Posting ID **17/18 - 250**
Description Springfield Public Schools seeks outstanding candidates for the position of part-time (5.5 hpd) Educational Assistant at Hamlin Middle School. This position will assist teachers in the classroom setting by providing instruction and supervision in a one-on-one and small group setting.

Successful candidates will possess the following qualifications that support our district vision "*Every Student a Graduate Prepared for a Bright and successful Future*".

- Experience working with students with learning disabilities;
- Ability to work with parents, students, teachers and District staff;
- Experience with behavior management and supervision for elementary age students in a one-on-one and small group setting;
- Ability to maintain strict confidentiality regarding student conditions and records;
- Ability to take initiative, make decisions and exercise good judgment;
- Ability to understand and execute oral and written instructions, policies and procedures;
- Ability to physically perform assigned duties;
- Ability to communicate clearly and effectively, both orally and in writing, using tact, courtesy, and good judgment;
- Ability to meet federal requirement pertaining to reading, writing and mathematics (proof of Associates degree or higher, or ability to pass the academic assessment offered by the District);
- Ability and commitment to practice cultural competency and demonstrate respect for diversity.

Shift Type **Part Time**
Salary Range **Range 7 / Hourly**
Location **HAMLIN MIDDLE SCHOOL**

Applications Accepted

Start Date **09/11/2017**
End Date **09/17/2017**