

# Springfield Public Schools

## High School Campus Supervisor - Part Time (7.75 hpd) - Thurston High School - REPOST (17-18 C142rp)

### JOB POSTING

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#### Job Details

*Title* **High School Campus Supervisor - Part Time (7.75 hpd) - Thurston High School - REPOST**

*Posting ID* **17-18 C142rp**

*Description* Springfield Public Schools seeks outstanding candidates for the position of Campus Supervisor at Thurston High School. This position will provide assistance in the Student Services office, monitor student and visitor behavior while on campus, help to maintain discipline, communicate home about students, help enforce student rules, and help create a positive and caring culture that fosters education. This position works 7.75 hours per day from 7:30 a.m. to 3:45 p.m. Monday through Friday when students are in school, including early release days. *This is a REPOST and is Open Until Filled.*

Successful candidates will possess the following qualifications which support our District vision, "Every Student a Graduate Prepared for a Bright and Successful Future".

- Ability to effectively assist the administration and staff around the safety and supervision of campus and students
- Ability to communicate clearly, positively, and effectively with students and staff using tact, courtesy, and good judgement, sometimes in difficult and stressful situations
- Maintain high standards for student behavior and expectations, while building relationships with respect, understanding, and trust
- Ability to monitor a large campus
- Motivated to establish caring and open relationships with staff, colleagues, students, parents, and the community
- Ability to respond promptly, calmly, and professionally to emergency situations
- Ability and commitment to practice cultural competency and demonstrate respect for diversity
- Ability to maintain professional boundaries within an environment where personal relationships are encouraged
- Previous experience working with students in a high school setting preferred
- Hold a valid First Aid card (District course available if needed)
- Candidates with second language skills are highly valued, especially in Spanish, although not required
- A basic understanding of common computer software, i.e. Microsoft Office (Excel, Word and Outlook) and Google docs

*Shift Type* **Part Time**

*Salary Range* **Range 5 / Hourly**

*Location* **THURSTON HIGH SCHOOL**

#### Applications Accepted

*Start Date* **03/12/2018**